***TOWN OF EAST HAMPTON***

**LIBRARY ADVISORY BOARD**

**REGULAR MEETING**

**MONDAY, OCTOBER 2 – 7:00 P.M.**

**EAST HAMPTON LIBRARY**

**Draft Minutes**

**Present:** Chairperson Amy Ordonez, Victoria Fielding, Melinda Jones, Jack Solomon, Jim Monahan, and Ellen Paul (Library Director)

**Absent:** Vice Chairperson Cynthia Shirshac and Melissa Jones

**Call to Order:** Chairperson Ordonez called the meeting to order at 7:00 P.M.

**Approval of Minutes: Sept .11, 2017 Regular Meeting**

*Mr. Solomon made a motion, seconded by Mr. Monahan, to approve the regular meeting minutes of September 11, 2017 with the addition of Melinda Jones to the list of those present. Voted 4-0 in favor (Ms. Fielding was not yet present during the vote.)*

**Director’s Report –** The Director’s Report is attached to these minutes.

**Public Comment –** None

**Old Business:**

**Community Conversations –** Ms. Paul presented a document that summarized notes from all the conversations. The Board members will read the document, and were asked to list recurring themes and bring them to the next meeting to discuss. The goal is to select a theme that the Library may be able to address in some way.

**Friends of the Library** – An organizational meeting will take place Oct. 5 at 6:30. Oct. 24th will be the first official Friends meeting in a long while. There is an online forum called Friends of CT Libraries that has information on how they frame things as related to working closely with the Library.

**New Business** :

**ACLB Conference–** Chairperson Ordonez is still waiting on an invoice so that the members can join and attend the conference, which is Nov. 3. If members are interested in attending they should let Chairperson Ordonez know.

**Review of Meeting Room Form and Policy –** Ms. Paul reviewed what the current policy, application and process are for using the meeting room and made a draft of a new policy and form with some minor changes. She asked the Board to look it over so they can vote on it at a subsequent meeting. The two policy changes that she made were that it is now explicitly stated that for-profit institutions will be charged $50 to use the room and that the lead time on booking the room will be six months (rather than one year). These possible changes were discussed and Ms. Paul answered the member’s questions.

**Discussion of BorrowIT CT Funding –** It is still unclear whether the money for this program will be in the State’s budget. BorrowIT is the program that allows patrons to use their library card at any of the 192 public libraries in the state. The libraries get state reimbursement for this service based on the number of patrons that come to your library from out of town and the number of East Hampton patrons that go to other libraries. Historically we have received between $800- $2,500 from the State. 14,655 more items are being borrowed by East Hampton patrons in other libraries, so East Hampton is considered a net borrower. Ms. Paul has spoken with Marlborough and Portland libraries and at this time they are not planning on stopping their program. Options and the effects on patrons were discussed.

**Library Logo –** Ms. Paul has been working on updating the library’s logo. The process for this was discussed. The Board agreed that the library staff can narrow down their options and the Board will approve a choice at a future meeting.

**Public Comment –** None

**Adjournment:** *Chairperson Ordonez adjourned the meeting at 8:25 P.M.*

Respectfully submitted,

Eliza LoPresti

Recording Clerk